



**INDIAN INSTITUTE OF ENTREPRENEURSHIP**  
**An Autonomous Organization under the Ministry of Skill Development and**  
**Entrepreneurship, Govt. of India**  
**An ISO 9001:2015 Certified Organization**  
**LALMATI, N.H. BYPASS NO. 37, GUWAHATI 29**

**Ref No: C (933)/SMD/SLP/ASRLM/2018-19**

**Dt: 06/03/2019**

**TENDER NOTICE**

Indian Institute of Entrepreneurship (IIE) an autonomous body under the Ministry of Skill Development & Entrepreneurship, Govt. of India, invites sealed quotations affixing court fee stamp of Rs.8.25 (Rupees Eight and Twenty Five paise only) from authorized vendor/firms/suppliers for supply, delivery, assembly and installation of Honey Processing equipment, tool kits and other accessories for implementing some pilot initiatives towards sustainable livelihoods at various locations. The last date for submission of sealed quotations is on **21.03.2019 till 12.00 Noon** and will be opened on the same date at 3.00 PM in presence of the bidders or their authorized agents who like to be present.

Interested firms may visit the official websites - <http://iie.nic.in/> or <http://www.iie.gov.in> for terms & conditions and other details.

IIE reserves the right to reject any one or all tenders without giving any reason thereof.

Sd/-

**Administrative Officer (i/c)**  
**Indian Institute of Entrepreneurship**  
**Lalmati, Basistha Chariali, Guwahati-29, Assam**  
**Tel: 0361-2300840, 2302646**  
**Email: director.iie.gov.in**



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**I. INTRODUCTION & SCOPE OF WORK**

Indian Institute of Entrepreneurship (IIE) an autonomous body under the Ministry of Skill Development & Entrepreneurship, Govt. of India, invites sealed quotations affixing court fee stamp of Rs.8.25 (Rupees Eight and Twenty Five paise only) from authorized vendor/firms/suppliers for supply, delivery, assembly and installation of Honey Processing machineries, equipment, tool kits and other accessories for implementing some pilot initiatives towards sustainable livelihoods at various locations. The panel would be valid for one year which may be extended further if found necessary.

1.	Name of Work	Supply, delivery, assembly and installation of Honey Processing machineries
2.	Cost of Tender Document	Rs.500/-
3.	Earnest Money Deposit (EMD)	Rs. 30,000/-
4.	Last Date of Submission of Tenders	21.03.2019 till 12.00 Noon
5.	Date of Opening of Tenders	21.03.2019 at 3.00 PM

## II. LIST OF MACHINERIES & SPECIFICATIONS

SL. No.	Equipment/tool kits and other accessories	Specifications	Quantity										
1.	Honey processing plant [100 kg capacity]	100 Kg Capacity Dimensions: H=150 cm, L=185 cm, W=120 cm Electric Load: 5.75 KW- 6 KW	1 Set.										
Pre-requisite accessories with the Honey processing plant													
i)	Pre filter/Preheating Unit of raw honey	Temperature Controlled digitally by LPG and electric heater	1 No.										
ii)	Moisture reduction unit with hot air system	Dimensions: H=255cm, L=90cm, W=82cm	1 No.										
iii)	Final storage tank	100 Kg capacity	1 No.										
iv)	S.S. Honey transfer pump	1 HP Motor	1 No.										
v)	Honey heating tank/vessel	With hot water system	1 No.										
vi)	Hot water circulation pump	For circulation of hot water from Pre heating unit	1 Set										
vii)	Hot water tank	As per unit capacity and load	1 No.										
viii)	Liquefaction Vessel	As per unit capacity and load	1 No.										
ix)	Pasteurization Vessel	As per unit capacity and load	1 No.										
x)	Cooling Unit	As per unit capacity and load	1 No.										
xi)	Settling vessels	S.S Double Jackets of total 100 kg capacity	2 Nos.										
xii)	Filling Machine for Honey	As per unit capacity and load	1 No.										
xiii)	Electric panel with temperature indicators	As per unit capacity and load	1 No.										
xiv)	All inter connection & fittings	As per unit capacity and load	As per requirement										
xv)	Stabilizer	5 KVA – 6 KVA	1 No.										
2.	Bottling plant (Manual)	4000 bottles / 8 hours Electric load: 2.75 KW with all accessories. All Stainless Steel should be 304 in food grade.	1 No.										
3.	Vacuum packaging unit	<table border="1"> <tr> <td>Pouch Size</td> <td>10-50 grams, 50-200 grams, 200-400 grams, 400-600 grams, 600-1000 grams, &gt;1000 grams</td> </tr> <tr> <td>Capacity (pouch per hour)</td> <td>0-500, 500-1000, 1000-2000, 2000-3000, 3000-4000, &gt;4000</td> </tr> <tr> <td>Pouch Length</td> <td>&gt;12</td> </tr> <tr> <td>Automation Grade</td> <td>Automatic , Semi-Automatic</td> </tr> <tr> <td>Machine Power</td> <td>2 HP</td> </tr> </table>	Pouch Size	10-50 grams, 50-200 grams, 200-400 grams, 400-600 grams, 600-1000 grams, >1000 grams	Capacity (pouch per hour)	0-500, 500-1000, 1000-2000, 2000-3000, 3000-4000, >4000	Pouch Length	>12	Automation Grade	Automatic , Semi-Automatic	Machine Power	2 HP	1 No.
Pouch Size	10-50 grams, 50-200 grams, 200-400 grams, 400-600 grams, 600-1000 grams, >1000 grams												
Capacity (pouch per hour)	0-500, 500-1000, 1000-2000, 2000-3000, 3000-4000, >4000												
Pouch Length	>12												
Automation Grade	Automatic , Semi-Automatic												
Machine Power	2 HP												

## III. TOOLS & EQUIPMENT WITH SPECIFICATIONS

SL. No.	Tools & Equipment	Specifications
1.	Honey Extractor (Manual)	SS 304 extractor
2.	Bee Boxes	Pine wood (preferable) as per IS 1515 For dimensions of Bee hives see Part III
3.	Smoker	As per requirement
4.	Queen Excluder	Perforated zinc sheet, the slots should be large enough to allow the workers to pass through but too narrow for the queen, prevent the queen from laying eggs in honey combs.

5.	Drone Excluder/Drone tap	Rectangular box with one side open. At the bottom of the box there should be space for movement of worker bees.
6.	Queen Cage	As per requirement
7.	Capturing Net	As per requirement
8.	C.F. Sheet	As per requirement
9.	Bee Suit/ Bee veil	For protection against stings. It should be made up of black nylon netting screen (12-mesh). Screen wire (or) fabric will be preferred. Veils should be made to fit snugly around the hat and to fit tightly to the shoulder leaving enough space between veil and face.
10.	Hand Gloves	Tightly-knit cloth (or) soft leather. Should cover the fore arms.
11.	De-capping knife	Single (or) double edged steel knife is for removing wax capping from the honey comb.

#### IV. Dimensions of bee box – with 8 frames as per IS 1515: 1908

Description	Distance between centres of two adjacent frames = 32 mm (bee space = 9 mm)		
	Length (MM)	Breadth (MM)	Height (MM)
<b>Floor Board</b>	361	312	50
<b>Brood Frame</b>			
Outside	230	-	165
Inside	210	-	145
<b>Brood Chamber</b>			
Outside	286	312	174
Inside	240	266	174
<b>Super Frame</b>			
Outside	230	-	85
Inside	216	-	63
<b>Super Chamber</b>			
Outside	286	312	94
Inside	286	312	24
<b>Inner Cover (Crown board)</b>	286	312	24
<b>Roof (top) Outside</b>	328	354	100
<b>Dummy board</b>	230	-	165
<b>Division board</b>	236	-	One end 184 other end 196

#### III. Installation

The supplier will have to carry out installation and set-up the machineries at the assigned locations. The firm will have to arrange for all necessary tools, consumables, necessary labour force, technical personnel for carrying out the erection, alignment and commissioning of the new machines adhering to all safety and security norms prevailing at the assigned location.

#### IV. Training

The firm might have to impart suitable training to a group of beneficiaries for operation and maintenance of the machine during installation at specified locations.

#### V. Spares

As per user requirement.

## **VI. Services**

Any other specific service required will have to be included in the scope of supply.

## **VII. MRLS FOR 2 YEARS & MANUALS**

- a) The supplier has to include MRLS (Manufacturer Recommended List of Spares) and cost thereof for 2 years successful running of machine in their quotation.
- b) The supplier shall give addresses of the firm from whom brought out spares has been arranged.
- c) The supplier shall agree to provide service support during the life of the machine.

## **IX. GUARANTEE/WARRANTY**

Supplier should give guarantee/warranty for the satisfactory performance of the machines as per company norms from the date of successful installation of the machines.

## **X. GENERAL TERMS & CONDITIONS**

1. **The firm should have the experience of supplying similar kind of items and which will be one of the main criteria for technical qualification. All the items should be of ISO standard.**
2. The tender comprises of two bids system i.e. Technical Bids & Financial Bids. **The empanelment will be on the basis of TECHNICAL BIDS.** The technical bids along with all other details received physically will be scrutinized. **The financial bid for only bidders/items technically qualified will be opened.**
3. Validity of the bids should be of at least 90 days from the opening date of financial bid. The rates quoted by the bidder shall remain firm till the completion of the job and price variation shall not be entertained.
4. Eligible and competent firms as per technical qualification will be short-listed and work orders will be **assigned on the lowest rate (L1) basis.** However, L1 mode will not be the sole criteria of final selection. The empanelment will be done on the basis of professional competence and status of the firm.
5. Payment shall be made only after satisfactory completion of the job. No advance/pre-payment/part payment will be considered.
6. The tender shall include the Forwarding Letter and Application Form given in **Annexure – I and Annexure – II respectively.**
7. The tender shall also be inclusive of the **Financial Bid Proforma given in Annexure – III** duly signed and sealed in a separate envelope.
8. Price quoted should be inclusive of transportation charges per Km, GST, complete set of accessories, labor and installation cost.
9. The quantities specified in the document are only indicative and for the purpose of estimate only. IIE will be at liberty to vary (delete/reduce/increase) the quantum of the item.
10. Losses/damage of the instrument in transit if any, shall be at the risk and account of the vendor/supplier.

11. Period of delivery and installation: **30 working days** from the date of receipt of work order.
12. **Application Fees of Rs. 500/- (non-refundable) and EMD (Ernest Money Deposit) of Rs. 30,000/- (refundable)** have to be submitted at the time of submitting the tender through two separate Demand Draft/Banker's cheque in favor of '**Indian Institute of Entrepreneurship Guwahati**', payable at **Guwahati**. Tender without application fees and EMD shall be duly rejected.
13. Quotations/tenders without tender fees, earnest money deposit (EMD) will not be considered.
14. The empanelment will be done on the basis of eligibility criteria enumerated in this document. Short-listed firms may be called on to give a presentation/demonstration of the materials to be supplied before final selection.
15. The duly signed and stamped documents should be submitted to:  
**Indian Institute of entrepreneurship, Basistha Chariali, N.H. 37 Bypass, Near Game Village, Lalmati, Guwahati – 781029 in a sealed envelope super-scribing 'Tender for supply, delivery, assembly and installation of Honey Processing machineries/equipment, tool kits and accessories' including the following documents:**
  - a) Forwarding letter (Annexure – I)
  - b) DD/Banker's Cheque of Rs. 500/- as application/ bid fees (non-refundable)
  - c) EMD (Ernest Money Deposit) of Rs. 30,000/- (refundable)
  - d) Application Form (Annexure – II)
  - e) Financial Bid Proforma in Annexure – III - **SEALED IN A SEPARATE ENVELOPE**
  - f) List as per Checklist Annexure - IV
16. **Last date of submission of TENDER: 21.03.2019 till 12.00 Noon.**
17. **Date of Opening of TENDER: 21.03.2019 at 3:00 PM.**
18. In case, a holiday is declared by the Government on the day of opening or if the tenders could not be opened on the scheduled date for any other unavoidable circumstances, the tenders will be opened on the next working day at the same time.
19. The Indian Institute of Entrepreneurship reserves the right to accept or reject any tender without assigning any reason thereof.

Sd/-

**Administrative Officer (i/c)**  
**Indian Institute of Entrepreneurship**  
**Lalmati, Basistha Chariali, Guwahati-29, Assam**  
**Tel: 0361-2300840, 2302646**  
**Email: director.iie.gov.in**

**Forwarding Letter Format**  
**(To be provided in the official letter head of the bidder)**

To,

The Director,  
Indian Institute of Entrepreneurship,  
Guwahati, Assam

Subject: Supply, Delivery, Assembly and Installation of Honey Processing Machineries and Equipment, Tool Kits with prerequisite accessories for various locations assigned under several schemes/projects being implemented by IIE.

Dear Sir,

HAVING EXAMINED AND PERUSED THE FOLLOWING:

1. Scope of work
2. General terms & Conditions
3. Application form
4. Financial Bid Proforma both A & B in Annexures I and II respectively
4. Checklist

We, \_\_\_\_\_ (name of firm/supplier) are submitting this tender with all relevant documents today on the \_\_\_\_\_ (day) of \_\_\_\_\_ (Month) 2019. We hereby submit our quoted rates in the prescribed Financial Bid Proforma (duly signed and sealed in a separate envelope) which is valid for \_\_\_\_\_ days from the date of submission should our tender be accepted.

I/We agree that your letter of award or supply order shall constitute the bind contract between us and Indian Institute of Entrepreneurship, Guwahati. In the event of failure to supply and install the items in full within the committed delivery period the order will be treated as cancelled.

SUPPLIER'S SIGNATURE

Date:

Supplier's Name & Seal

**APPLICATION FORM**

- I) Name & Address of Supplier/Firm: \_\_\_\_\_
- II) Contact Nos. \_\_\_\_\_
- III) E-mail: \_\_\_\_\_
- IV) Nature of Agency (sole/partnership/otherwise): \_\_\_\_\_
- V) Name & Address of Partners/Directors/owners: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

VI) Branches: \_\_\_\_\_

VII) PAN No: \_\_\_\_\_

VIII) GST No: \_\_\_\_\_

IX) Experience Details (List of clients in respect of GOI/State Departments/PSUs):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

X) Details of turn over during last two years (Enclosed self-attested copies of balance sheet duly verified by CA): \_\_\_\_\_

XI) Any other information: \_\_\_\_\_

XII) Has your organization been placed in defaulter category or blacklisted by any Govt. Department? If not, please enclose a self-attested certificate of this effect.

\_\_\_\_\_

Signature of the proprietor/authorized signatory \_\_\_\_\_

Seal indicating complete address \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_



**FINALCIAL BID PROFORMA**  
**(To be submitted in a separately sealed envelope)**

To,

The Administrative Officer (i/c)  
Indian Institute of entrepreneurship,  
Lalmati, Guwahati – 29

**LIST OF MACHINERIES/EQUIPMENT/Tool Kits**

SL. No.	Equipment/tool kits and other accessories	RATE per equipment inclusive of transportation charges, GST, complete set accessories, Labor and Installation cost
1.	Honey processing plant [100 kg capacity] with complete set of accessories	
2.	Bottling plant (Manual)	
3.	Vacuum packaging unit	
4.	Honey Extractor (Manual)	
5.	Bee Boxes	
6.	Smoker	
7.	Queen Excluder	
8.	Drone Excluder/Drone tap	
9.	Queen Cage	
10.	Capturing Net	
11.	C.F. Sheet	
12.	Bee Suit/ Bee vail	
13.	Hand Gloves	
14.	De-capping knife	
TOTAL		

Total Price in Words: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Supplier's Seal: \_\_\_\_\_

Date: \_\_\_\_\_

**CHECKLIST**

<b>SL.NO.</b>	<b>Type of Document</b>	<b>Please Tick</b>
1.	Application fees (DD/Banker's Cheque of Rs. 500/-)	
2.	EMD (DD/Banker's Cheque of Rs. 30,000/-)	
3.	Forwarding letter (Annexure – I)	
4.	Application Form (Annexure – II)	
5.	Tender bid Proforma (Annexure – III) – To be submitted in a separately sealed envelope	
6.	Proof of dealing in Honey Processing items/accessories for the past and in the current financial year	
7.	Catalogue containing detail technical specification (if any)	
8.	List of latest customers who have been supplied Plant & Machinery for similar Projects	
9.	Undertaking that the firm is not blacklisted by any Government/Private Organization	
10.	GST Certificate	
11.	PAN Card	
12.	Trade License	
13.	Firm Registration Certificate/ Certificate of Incorporation/ Partnership deed/Proprietorship	
14.	Address Proof	

Authorized Signature: \_\_\_\_\_

Supplier's Seal: \_\_\_\_\_

Date: \_\_\_\_\_