



**INDIAN INSTITUTE OF ENTREPRENEURSHIP**  
**An ISO 9001:2008 Certified Organization**  
**LALMATI, N.H. BYPASS NO. 37, GUWAHATI 29**

**TENDER NOTICE**

Indian Institute of Entrepreneurship (IIE) an Autonomous Body under the Ministry of Skill Development & Entrepreneurship, Govt. of India, invites sealed quotations affixing court fee stamps of Rs.8.25 (Rupees Eight and Twenty Five paise only) from authorized vendor/firms/suppliers for supply, delivery, assembly and installation of weaving machineries, tools and equipment along with prerequisite accessories for various locations assigned under several schemes/projects being implemented by the institute. The last date for submission of sealed quotations is on **20.02.2019 till 12.00 Noon** and will be opened on the same date at 3.00 PM in presence of the bidders or their authorized agents who like to be present.

**I. INTRODUCTION**

Indian Institute of Entrepreneurship (IIE) an Autonomous Body under the Ministry of Skill Development & Entrepreneurship, Govt. of India, invites sealed quotations affixing court fee stamps of Rs.8.25 (Rupees Eight and Twenty Five paise only) from authorized vendor/firms/suppliers for supply, delivery, assembly and installation of weaving machineries, tools and equipment along with prerequisite accessories for various locations assigned under several schemes/projects being implemented by IIE. The panel would be valid for one year which may be extended further if found necessary.

**II. SCOPE OF WORK**

- A. Type of work:** Supply and Commissioning of SUPPLY, DELIVERY, ASSEMBLY and INSTALLATION of the following Weaving Machineries/Equipment along with prerequisite **Accessories (Given in Part II. C)** for various locations assigned under several schemes/projects being implemented by IIE.

## B. LIST OF MACHINERIES & EQUIPMENT

SL. NO.	MACHINERIES / EQUIPMENT	SPECIFICATIONS
1.	Jacquard Handloom (Wooden Frame)	120 hooks Jacquard Machine with wooden frames (Preferably Ahu wood frame and <i>Bonshom</i> and <i>Titashopa</i> for Sleh) along with complete set of accessories
2.	Warping Drum	2.5 meter

## C. List of Accessories for Jacquard Handloom

1. SLEY (Dourpoti)
2. CHEREKI (Big)
3. CHEREKI (Small)
4. NAAT (Nota)
5. LETAI
6. HEALD DOWN ROAD (Dahi)
7. HEALD ROAD (Guri/Phani)
8. NANGAL
9. HOOK (Hakota)
10. REED HOOK
11. FLOWER SHUTTLE (Phool Maku)
12. FLYING SHUTTLE (Boa Maku)
13. MUTHI
14. PICKER
15. MUCHI
16. TOLOTHA (Beam)
17. RUBBER
18. TREADLE (Gorka)
19. SIRAKH (PAGYA)
20. HARNESS
21. OVERHEALD (Foolba Goli)
22. HEALD (Ba) REED WISE (Cotton rope for dahi)
23. HEALD ROAD LESS (Nylon rope)
24. RAH (REED) – 20 x 60”
25. RAH (REED) – 22 x 60”
26. RAH (REED) – 24 x 60”
27. RAH (REED) – 28 x 60”
28. RAH (REED) – 30 x 60”

29. RAH (REED) – 32 x 60”
30. RAH (REED) – 36 x 60”
31. RAH (REED) – 40 x 60”
32. RAH (REED) – 44 x 60”
33. RAH (REED) – 48 x 60”
34. RAH (REED) – 50 x 60”
35. RAH (REED) – 52 x 60”
36. RAH (REED) – 52 x 52”
37. RAH (REED) – 60 x 60”
38. RAH (REED) – 72 x 60”
39. RAH (REED) – 72 x 52”
40. RAH (REED) – 80 x 60”
41. RAH (REED) – 100 x 52”
42. JOTOR (Charkha)
43. JOTOR KATHI (Spindle)
44. BEAM STICKS
45. CLOTH STICKS
46. CARDLACING LESS
47. CARD
48. PULLEY (Nasoni)
49. NASONI JORI
50. BOBBIN
51. PIRN (Mohura)
52. WERHEALD
53. PUNCHING PLATE with 120 hooks (preferably ‘Kamakhya’ brand or higher version)
54. TAMPLE (Putol)
55. Lingos (Different Size)
56. Mail eyes
57. Design Cord Big
58. Design Cord Small
59. Comber Board 120 hooks (iron/wooden)
60. Measuring Tape
61. Card Holder
62. Machine Oil
63. Jacquard Mounting Frame
64. Extra Spring for Jacquard Machine
65. BOOK CREEL (For Warping Drum)
66. DRUMLACE
67. HAMMER
68. PLUS
69. HEX
70. SCREWDRIVER

### **III. Installation**

The supplier will have to carry out installation and set-up the looms at the assigned locations. The firm will have to arrange for all necessary tools, consumables, necessary labour force, technical personnel for carrying out the erection, alignment and commissioning of the new machines adhering to all safety and security norms prevailing at the assigned location.

### **IV. TRAINING**

The firm might have to impart suitable training to a group of cluster artisans for operation and maintenance of the machine during installation at specified locations.

### **V. SPARES**

As per user requirement.

### **VI. SERVICES**

Any other specific service required will have to be included in the scope of supply.

### **VII. MRLS FOR 2 YEARS & MANUALS**

- a) The supplier has to include MRLS (Manufacturer Recommended List of Spares) and cost thereof for 2 years successful running of machine in their quotation. However, the same will not be considered for finalization of order.
- b) The supplier shall give addresses of the firm from whom brought out spares has been arranged.
- c) The supplier shall agree to provide service support during the life of the machine.

### **VIII. GUARANTEE/WARRANTY**

Supplier should give guarantee/warranty for the satisfactory performance of the machines as per company norms from the date of successful installation of the machines.

### **IX. GENERAL TERMS & CONDITIONS**

1. The tender comprises of two bids system i.e. Technical Bid & Financial Bid. **The empanelment will be on the basis of TECHNICAL BIDS.**

2. **The firm should have the experience of supplying similar kind of items and will have to provide proof of dealing in weaving items and accessories in the current financial year which will be one of the main criteria for technical qualification.**
3. Eligible and competent firms as per technical qualification will be short-listed and, work orders will be assigned on the lowest rate (L1) basis. However, L1 mode will not be the sole criteria of final selection. The empanelment will be done on the basis of professional competence and status of the firm.
4. The tender shall include the Forwarding Letter and Application Form given in **Annexure – I and Annexure – II respectively.**
5. The tender shall also be inclusive of the **Financial Bid Proforma given in Annexure – III and Financial Bid Proforma – Accessories given in Annexure – IV** duly signed and sealed in a separate envelope.
6. Price quoted should be inclusive of transportation charges per Km, GST, complete set of accessories, labor and installation cost.
7. Period of delivery and installation: **10 working days** from the date of receipt of work order.
8. **Application Fees of Rs.2500/- (non-refundable) and EMD (Ernest Money Deposit) of Rs. 1,00,000/- (refundable)** have to be submitted at the time of submitting the tender through two separate Demand Draft/Banker's cheque in favor of **'Indian Institute of Entrepreneurship Guwahati', payable at Guwahati.** Tender without application fees and EMD shall be duly rejected.
9. The empanelment will be done on the basis of eligibility criteria enumerated in this document. Short-listed firms may be called on to give a presentation/demonstration of the materials to be supplied before final selection.
10. The duly signed and stamped documents should be submitted to:

**Indian Institute of entrepreneurship, Basistha Chariali, N.H. 37 Bypass, Near Game Village, Lalmati, Guwahati – 781029 in a sealed envelope super-scribing 'Tender for supply, delivery, assembly and**

**installation of weaving machineries/equipment and accessories' including the following documents:**

- a) Forwarding letter (Annexure – I)
- b) DD/Banker's Cheque of Rs. 2500/- as application/ bid fees (non-refundable)
- c) EMD (Ernest Money Deposit) of Rs. 1,00,000/- (refundable)
- d) Application Form (Annexure – II)
- e) Financial Bid Proforma (Annexure – III) & – Financial Bid Proforma (Annexure – IV) **SEALED IN A SEPARATE ENVELOPE**
- f) List as per Checklist (Annexure - V)

**11. Last date of submission of TENDER: 20.02.2019 till 12.00 Noon.**

**12. Date of Opening of TENDER: 20.02.2019 at 3:00 PM.**

13. In case, a holiday is declared by the Government on the day of opening or if the tenders could not be opened on the scheduled date for any other unavoidable circumstances, the tenders will be opened on the next working day at the same time.

14. The Indian Institute of Entrepreneurship reserves the right to accept or reject any tender without assigning any reason thereof.

Sd/-

**Administrative Officer (i/c)  
Indian Institute of Entrepreneurship  
Lalmati, Basistha Chariali, Guwahati-29, Assam  
Tel: 0361-2300840, 2302646  
Email: director.iie.gov.in**

**Forwarding Letter Format  
(To be provided in the official letter head of the bidder)**

To,

The Director,  
Indian Institute of Entrepreneurship,  
Guwahati, Assam

Subject: Supply, Delivery, Assembly and Installation of Weaving Machineries and Equipment with prerequisite accessories for various locations assigned under several schemes/projects being implemented by IIE.

Dear Sir,

HAVING EXAMINED AND PERUSED THE FOLLOWING:

1. Scope of work
2. General terms & Conditions
3. Application form
4. Financial Bid Proforma
4. Checklist

We, \_\_\_\_\_ (name of firm/supplier) are submitting this tender with all relevant documents today on the \_\_\_\_\_ (day) of \_\_\_\_\_ (Month) 2019. We hereby submit our quoted rates in the prescribed Financial Bid Proforma (duly signed and sealed in a separate envelope) which is valid for \_\_\_\_\_ days from the date of submission should our tender be accepted.

I/We agree that your letter of award or supply order shall constitute the bind contract between us and Indian Institute of Entrepreneurship, Guwahati. In the event of failure to supply and install the items in full within the committed delivery period the order will be treated as cancelled.

SUPPLIER's SIGNATURE

Date:

Supplier's Name & Seal

**APPLICATION FORM**

- I) Name & Address of Supplier/Firm: \_\_\_\_\_  
II) Contact Nos. \_\_\_\_\_  
III) E-mail: \_\_\_\_\_  
IV) Nature of Agency (sole/partnership/otherwise): \_\_\_\_\_  
V) Name & Address of Partners/Directors/owners: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
VI) Branches: \_\_\_\_\_

\_\_\_\_\_  
VII) PAN No: \_\_\_\_\_

VIII) GST No: \_\_\_\_\_

IX) Experience Details (List of clients in respect of GOI/State Departments/PSUs):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

X) Details of turn over during last two years (Enclosed self-attested copies of balance sheet duly verified by CA): \_\_\_\_\_

XI) Any other information: \_\_\_\_\_

XII) Has your organization been placed in defaulter category or blacklisted by any Govt. Department? If not, please enclose a self-attested certificate of this effect.

\_\_\_\_\_

Signature of the proprietor/authorized signatory \_\_\_\_\_

Seal indicating complete address \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_



**FINALCIAL BID PROFORMA**  
**(To be submitted in a separately sealed envelope)**

To,

The Administrative Officer (i/c)  
 Indian Institute of entrepreneurship,  
 Lalmati, Guwahati – 29

**LIST OF MACHINERIES/EQUIPMENT**

SL. NO.	MACHINERIES / EQUIPMENT / ACCESSORIES	SPECIFICATIONS	RATE/Loom/unit inclusive of transportation charges, GST, complete set accessories, Labor and Installation cost
1.	Jacquard Handloom (Wooden Frame)	120 hooks Jacquard Machine with wooden frames (Preferably Ahu wood frame and Bonshoma and Titashopa Sleh) along with complete set of accessories	
2.	Warping Drum	2.5 meter (diameter)	
*3.	Accessories	List Given in Part II. C	
<b>TOTAL</b>			

**\* The individual price of all the accessories in SL. No. 3 (List Given in Part II. C) should also be quoted in a separate sheet – Annexure IV**

Authorized Signature: \_\_\_\_\_

Supplier's Seal: \_\_\_\_\_

Date: \_\_\_\_\_

**FINALCIAL BID PROFORMA - Accessories**  
**(To be submitted in a separately sealed envelope)**

<b>SL. No.</b>	<b>Accessories</b>	<b>RATE/Loom/unit inclusive of GST (Rs.)</b>
1.	SLEY (Dourpoti)	
2.	CHEREKI (Big)	
3.	CHEREKI (Small)	
4.	NAAT (Nota)	
5.	LETAI	
6.	HEALD DOWN ROAD (Dahi)	
7.	HEALD ROAD (Guri/Phani)	
8.	NANGAL	
9.	HOOK (Hakota)	
10.	REED HOOK	
11.	FLOWER SHUTTLE (Phool Maku)	
12.	FLYING SHUTTLE (Boa Maku)	
13.	MUTHI	
14.	PICKER	
15.	MUCHI	
16.	TOLOTHA (Beam)	
17.	RUBBER	
18.	TREADLE (Gorka)	
19.	SIRAKH (PAGYA)	
20.	HARNESS	
21.	OVERHEALD (Foolba Goli)	
22.	HEALD (Ba) REED WISE (Cotton rope for dahi)	
23.	HEALD ROAD LESS (Nylon rope)	
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42.	JOTOR (Charkha)	
43.	JOTOR KATHI (Spindle)	
44.	BEAM STICKS	
45.	CLOTH STICKS	
46.	CARDLACING LESS	
47.	CARD	
48.	PULLEY (Nasoni)	
49.	NASONI JORI	
50.	BOBBIN	
51.	PIRN (Mohura)	
52.	WERHEALD	
53.	PUNCHING PLATE with 120 hooks (preferably ‘Kamakhya’ brand or higher version)	
54.	TAMPLE (Putol)	
55.	Lingos (Different Size)	
56.	Mail eyes	
57.	Design Cord Big	
58.	Design Cord Small	
59.	Comber Board 120 hooks (iron/wooden)	
60.	Measuring Tape	
61.	Card Holder	
62.	Machine Oil	
63.	Jacquard Mounting Frame	
64.	Extra Spring for Jacquard Machine	
65.	BOOK CREEL (For Warping Drum)	
66.	DRUMLACE	
67.	HAMMER	
68.	PLUS	
69.	HEX	
70.	SCREWDRIVER	

Authorized Signature: \_\_\_\_\_

Supplier's Seal: \_\_\_\_\_

Date: \_\_\_\_\_

**CHECKLIST**

<b>SL.NO.</b>	<b>Type of Document</b>	<b>Please Tick</b>
1.	Application fees (DD/Banker's Cheque of Rs. 2500/-)	
2.	EMD (DD/Banker's Cheque of Rs. 1,00,000/-)	
3.	Forwarding letter (Annexure – I)	
4.	Application Form (Annexure – II)	
5.	Tender bid Proforma - (Annexure – III) – To be submitted in a separately sealed envelope	
6.	Tender bid Proforma – <u>Accessories</u> (Annexure – IV) – To be submitted in a separately sealed envelope	
7.	Proof of dealing in weaving items/accessories for the past and in the current financial year	
8.	Catalogue containing detail technical specification (if any)	
9.	List of latest customers who have been supplied Plant & Machinery for similar Projects	
10.	Undertaking that the firm is not blacklisted by any Government/Private Organization	
11.	GST Certificate	
12.	PAN Card	
13.	Trade License	
14.	Firm Registration Certificate/ Certificate of Incorporation/ Partnership deed/Proprietorship	
15.	Address Proof	

Authorized Signature: \_\_\_\_\_

Supplier's Seal: \_\_\_\_\_

Date: \_\_\_\_\_