



**INDIAN INSTITUTE OF ENTREPRENEURSHIP**  
**An Autonomous Organization under the Ministry of Skill Development and**  
**Entrepreneurship, Govt. of India**  
**An ISO 9001:2015 Certified Organization**  
**LALMATI, N.H. BYPASS NO. 37, GUWAHATI 29**

**Ref No: C (933)/SMD/SLP/ASRLM/2018-19/3137**

**Dt: 19/02/2019**

**TENDER NOTICE: 01/ASRLM/Food/Eq**

Indian Institute of Entrepreneurship (IIE) an autonomous body under the Ministry of Skill Development & Entrepreneurship, Govt. of India, invites sealed quotations affixing court fee stamp of Rs.8.25 (Rupees Eight and Twenty Five paise only) from authorized vendor/firms/suppliers for supply, delivery, assembly and installation of food processing machineries, equipment, utensils and other accessories for implementing some pilot initiatives towards sustainable livelihoods at Dimoria Block of Kamrup Metropolitan district of Assam assigned under the Assam State Rural Livelihood Mission Society (ASRLMS). The last date for submission of sealed quotations is on **11.03.2019 till 12.00 Noon** and will be opened on the same date at 3.00 PM in presence of the bidders or their authorized agents who like to be present.

Interested firms may visit the official websites - <http://iie.nic.in/> / <http://www.iie.gov.in> terms & conditions and other details.

IIE reserves the right to reject any one or all tenders without giving any reason thereof.

Sd/-

**Administrative Officer (i/c)**  
**Indian Institute of Entrepreneurship**  
**Lalmati, Basistha Chariali, Guwahati-29, Assam**  
**Tel: 0361-2300840, 2302646**  
**Email: director.iie.gov.in**



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**I. INTRODUCTION & SCOPE OF WORK**

Indian Institute of Entrepreneurship (IIE) an autonomous body under the Ministry of Skill Development & Entrepreneurship, Govt. of India, invites sealed quotations affixing court fee stamp of Rs.8.25 (Rupees Eight and Twenty Five paise only) from authorized vendor/firms/suppliers for supply, delivery, assembly and installation of food processing machineries, equipment, utensils and other accessories for implementing some pilot initiatives towards sustainable livelihoods at Dimoria Block of Kamrup Metropolitan district of Assam assigned under the Assam State Rural Livelihood Mission Society (ASRLMS). The panel would be valid for one year which may be extended further if found necessary.

1.	Name of Work	Supply, delivery, assembly and installation of food processing machineries at Dimoria Block of Kamrup Metropolitan district of Assam
2.	Estimated Cost	Rs. 10,00,000/-
3.	Cost of Tender Document	Rs.500/-
4.	Earnest Money Deposit (EMD)	Rs. 30,000/-
5.	Last Date of Submission of Tenders	11.03.2019 till 12.00 Noon
6.	Date of Opening of Tenders	11.03.2019 at 3.00 PM

## II. LIST OF MACHINERIES & EQUIPMENT

Sl. No.	Machinery/Equipment	Specifications	Quantity
1.	Vegetable/Fruit/Food Dryer	Electrically Operated, for all kinds of food material, dried fish, cucumber, bamboo shoot, mushrooms, spices, garlic, tea leaves, fruits, vegetables, corn, peas, beans, coconut, nuts, 6-12 trolleys/racks, 600 – 2500 capacity per batch (kg).	2
2.	Heavy Duty Mixer Grinder	1000 watts with complete set of accessories – Stainless steel Chopping Blade, Centrifugal Juicer, Coarse Shredder, Citrus Juicer, Coarse Slicer, Fine Shredder Cutter, Cutter, Liquidizing jar, Chutney jar, Dry grind jar etc. Should include a variety of bowls, disks etc. that can slice fruits and vegetables of different thickness.	4
3.	Screw Type Juice Extractor	500 Kg/hr capacity. Stainless Steel Complete body. The Extractor should be applicable for: fruits – oranges, apple, pear, watermelon, strawberry, kiwi, pineapple etc. Vegetables – carrots, celery, etc. To ensure protection from rust.	4
4.	Stainless Steel Heavy Fruits and Vegetable Cutter/Vegetable slicer	Electrically operated, for high speed cutting of vegetables into slices or cubes.	1
5.	Vacuum filling machine	Stainless Steel. Capacity: 10 to 15 bottles/minute. To fill ketchup, hot syrups, etc. fitted with storage tank fabricated using quality stainless steel suitable for filling all sizes and types of bottles to a predetermined level.	1
6.	Vacuum packing machine	For Meat, Fish, Cheese, Mayonnaise, Paneer, Mushrooms and Vegetables etc. Liquid/Gravy packing. Suitable for wide	2

		range of products and dimension.	
7.	Stainless steel pickle mixing tank/machine	Stainless steel, Capacity: 50 – 200 Kg/batch. Small. Mortar operated.	2
8.	S.S. Frying Pan. (Electrically heated)	Electrically heated with SS strainer for banana chips, fried vegetable products etc. 16 to 20 inches, durable, insulated handles, and adjustable temperature control. Stainless steel lid cover to keep food warm.	2
9.	Foil Sealing Machine	Suitable for Plastic containers, Plastic cup, Plastic bottles, jars and bottles, Pack with aluminium or Plastic cap.	2
10.	Pouch/Bag Sealing Machine	For Packing and Sealing of laminated Pouch and Bag, 250 grams to 3 kg. Used for tea pouch, wafers, meat and dry material like pulses, peanuts etc.	2
11.	PP Sealer/Hand Sealing Machine (12 inch)	Suitable for sealing plastic/PP Bags	2
12.	Hammer Headed Pulverisers	500 – 1000 Kg/hr capacity.	1
13.	Pulper (medium size) electrically	500 – 1000 Kg/hr capacity.	1
14.	PP Shrink machine/Hot air gun	Standard quality.	4
15.	Universal Price Tag Pricing Labeller Gun / Machine	Up to 8 characters.	2
16.	Vegetable washing tank with strainer	Manual.	1
17.	Working table (SS Top)	Height – 3 feet, Breadth – 4 feet, Length 8 feet.	2
18.	Digital weighing machine	Up to 50 Kg.	1
19.	Automatic Potato Chips Seasoning Machine	1.2 KW 220/280 V, coat sugar outside food and polish, wax on fruits.	1
20.	Automatic Pouch Packing Machine	50 to 250 grams pouch, 500-1000 batches/hour, Semi-Automatic.	2
21.	CAN Body Reformer	220 V, Speed around 1400 RPM, 50-60 Hz.	1
22.	Flanger (hand operated)	For flanging both sides of a round can.	1
23.	Canning Retort	Steam based process for complete sterilization of cans and bottles up to 110-120°C for a period of 15 to 30 minutes, 90-100 cans/batch capacity.	1
24.	Steam Boiler (Vertical design)	Vertical. 200 Kg/hr steam output capacity, Steam temperature: 185°C, Fuel – diesel, Steam pressure min 5 Kg/cm <sup>2</sup> .	1

### III. Utensils and other accessories

SL. No.	Items	Specifications	Quantity
1.	Stainless Steel Sauce Pan	100 Ltrs	2
2.	Stainless Steel Jug	2 Ltrs	4
3.	LPG Chulla set	SS Top (with cylinder)	1
4.	SS Bowl	15-20 ltrs	2
5.	SS Knife	Small	10
6.	SS Knife	Medium	5
7.	SS Knife	Large	2
8.	SS Spade	HETA No. 5	2
9.	SS Spade	HETA No. 6	1
10.	SS Spade	HETA No. 7	1
11.	SS Koras	Hanti No. 25	2
12.	SS Koras	Hanti No. 30	1
13.	SS Koras	Hanti No. 40	1
14.	SS Spoon	Standard size, premium quality	10
15.	SS burney	5 ltrs	2
16.	Nylon Gamla	25 ltrs	2
17.	Nylon Drum	30 ltrs	2
18.	Nylon Drum	60 ltrs	2
19.	Nylon Drum	100 ltrs	2
20.	SS Bucket	20 ltrs	4
21.	SS Drum	30 ltrs	2
22.	Sauce pan (SS)	20 L	2

### IV. Installation

The supplier will have to carry out installation and set-up the machineries at the assigned locations. The firm will have to arrange for all necessary tools, consumables, necessary labour force, technical personnel for carrying out the erection, alignment and commissioning of the new machines adhering to all safety and security norms prevailing at the assigned location.

### V. Training

The firm might have to impart suitable training to a group of beneficiaries for operation and maintenance of the machine during installation at specified locations.

### VI. Spares

As per user requirement.

## **VII. Services**

Any other specific service required will have to be included in the scope of supply.

## **VIII. MRLS FOR 2 YEARS & MANUALS**

- a) The supplier has to include MRLS (Manufacturer Recommended List of Spares) and cost thereof for 2 years successful running of machine in their quotation.
- b) The supplier shall give addresses of the firm from whom brought out spares has been arranged.
- c) The supplier shall agree to provide service support during the life of the machine.

## **VIII. GUARANTEE/WARRANTY**

Supplier should give guarantee/warranty for the satisfactory performance of the machines as per company norms from the date of successful installation of the machines.

## **IX. GENERAL TERMS & CONDITIONS**

1. **The firm should have the experience of supplying similar kind of items and will have to provide proof of dealing in Food Processing items for the past three years including the current financial year which will be one of the main criteria for technical qualification.**
2. The tender comprises of two bids system i.e. Technical Bids & Financial Bids. **The empanelment will be on the basis of TECHNICAL BIDS.** The technical bids along with all other details received physically will be scrutinized. **The financial bid for only bidders/items technically qualified will be opened.**
3. Validity of the bids should be of at least 90 days from the opening date of financial bid. The rates quoted by the bidder shall remain firm till the completion of the job and price variation shall not be entertained.
4. Eligible and competent firms as per technical qualification will be short-listed and work orders will be **assigned on the lowest rate (L1) basis.** However, L1 mode will not be the sole criteria of final selection. The

empanelment will be done on the basis of professional competence and status of the firm.

5. Payment shall be made only after satisfactory completion of the job. No advance/pre-payment/part payment will be considered.
6. The tender shall include the Forwarding Letter and Application Form given in **Annexure – I and Annexure – II respectively**.
7. The tender shall also be inclusive of the **Financial Bid Proforma given in Annexure – III and Annexure – IV** duly signed and sealed in a separate envelope.
8. Price quoted should be inclusive of transportation charges per Km, GST, complete set of accessories, labor and installation cost.
9. The quantities specified in the document are only indicative and for the purpose of estimate only. IIE will be at liberty to vary (delete/reduce/increase) the quantum of the item.
10. Losses/damage of the instrument in transit if any, shall be at the risk and account of the vendor/supplier.
11. Period of delivery and installation: **10 working days** from the date of receipt of work order.
12. **Application Fees of Rs. 500/- (non-refundable) and EMD (Ernest Money Deposit) of Rs. 30,000/- (refundable)** have to be submitted at the time of submitting the tender through two separate Demand Draft/Banker's cheque in favor of **'Indian Institute of Entrepreneurship Guwahati', payable at Guwahati**. Tender without application fees and EMD shall be duly rejected.
13. Quotations/tenders without tender fees, earnest money deposit (EMD) will not be considered.
14. The empanelment will be done on the basis of eligibility criteria enumerated in this document. Short-listed firms may be called on to give a presentation/demonstration of the materials to be supplied before final selection.

15. The duly signed and stamped documents should be submitted to:

**Indian Institute of entrepreneurship, Basistha Chariali, N.H. 37 Bypass, Near Game Village, Lalmati, Guwahati – 781029 in a sealed envelope super-scribing ‘Tender for supply, delivery, assembly and installation of Food Processing machineries/equipment and accessories’ including the following documents:**

- a) Forwarding letter (Annexure – I)
- b) DD/Banker’s Cheque of Rs. 500/- as application/ bid fees (non-refundable)
- c) EMD (Ernest Money Deposit) of Rs. 30,000/- (refundable)
- d) Application Form (Annexure – II)
- e) Financial Bid Proforma A in Annexure – III & Financial Bid Proforma B Annexure – IV **SEALED IN A SEPARATE ENVELOPE**
- f) List as per Checklist Annexure - V

16. **Last date of submission of TENDER: 11.03.2019 till 12.00 Noon.**

17. **Date of Opening of TENDER: 11.03.2019 at 3:00 PM.**

18. In case, a holiday is declared by the Government on the day of opening or if the tenders could not be opened on the scheduled date for any other unavoidable circumstances, the tenders will be opened on the next working day at the same time.

19. The Indian Institute of Entrepreneurship reserves the right to accept or reject any tender without assigning any reason thereof.

Sd/-

**Administrative Officer (i/c)  
Indian Institute of Entrepreneurship  
Lalmati, Basistha Chariali, Guwahati-29, Assam  
Tel: 0361-2300840, 2302646  
Email: director.iie.gov.in**



**Forwarding Letter Format  
(To be provided in the official letter head of the bidder)**

To,

The Director,  
Indian Institute of Entrepreneurship,  
Guwahati, Assam

Subject: Supply, Delivery, Assembly and Installation of Food Processing Machineries and Equipment with prerequisite accessories for various locations assigned under several schemes/projects being implemented by IIE.

Dear Sir,

HAVING EXAMINED AND PERUSED THE FOLLOWING:

1. Scope of work
2. General terms & Conditions
3. Application form
4. Financial Bid Proforma both A & B in Annexures I and II respectively
4. Checklist

We, \_\_\_\_\_ (name of firm/supplier) are submitting this tender with all relevant documents today on the \_\_\_\_\_ (day) of \_\_\_\_\_ (Month) 2019. We hereby submit our quoted rates in the prescribed Financial Bid Proforma (duly signed and sealed in a separate envelope) which is valid for \_\_\_\_\_ days from the date of submission should our tender be accepted.

I/We agree that your letter of award or supply order shall constitute the bind contract between us and Indian Institute of Entrepreneurship, Guwahati. In the event of failure to supply and install the items in full within the committed delivery period the order will be treated as cancelled.

SUPPLIER's SIGNATURE

Date:

Supplier's Name & Seal

**APPLICATION FORM**

- I) Name & Address of Supplier/Firm: \_\_\_\_\_
- II) Contact Nos. \_\_\_\_\_
- III) E-mail: \_\_\_\_\_
- IV) Nature of Agency (sole/partnership/otherwise): \_\_\_\_\_
- V) Name & Address of Partners/Directors/owners: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

- VI) Branches: \_\_\_\_\_

- VII) PAN No: \_\_\_\_\_

- VIII) GST No: \_\_\_\_\_

- IX) Experience Details (List of clients in respect of GOI/State Departments/PSUs):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- X) Details of turn over during last two years (Enclosed self-attested copies of balance sheet duly verified by CA): \_\_\_\_\_

- XI) Any other information: \_\_\_\_\_

- XII) Has your organization been placed in defaulter category or blacklisted by any Govt. Department? If not, please enclose a self-attested certificate of this effect.

\_\_\_\_\_

Signature of the proprietor/authorized signatory \_\_\_\_\_

Seal indicating complete address \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_

**FINALCIAL BID PROFORMA-A**  
**(To be submitted in a separately sealed envelope)**

To,

The Administrative Officer (i/c)  
 Indian Institute of entrepreneurship,  
 Lalmati, Guwahati – 29

**LIST OF MACHINERIES/EQUIPMENT**

<b>Sl. No.</b>	<b>Machinery/Equipment</b>	<b>RATE per equipment inclusive of transportation charges, GST, complete set accessories, Labor and Installation cost</b>	<b>Quantity</b>	<b>Price</b>
1.	Vegetable/Fruit/Food Dryer		2	
2.	Heavy Duty Mixer Grinder		4	
3.	Screw Type Juice Extractor		4	
4.	Stainless Steel Heavy Fruits and Vegetable Cutter / Vegetable slicer		1	
5.	Vacuum filling machine		1	
6.	Vacuum packing machine		2	
7.	Stainless steel pickle mixing tank/machine		2	
8.	S.S. Frying Pan. (Electrically heated)		2	
9.	Foil Sealing Machine		2	
10.	Pouch/Bag Sealing Machine		2	
11.	PP Sealer/Hand Sealing Machine (12 inch)		2	
12.	Hammer Headed Pulverisers		1	
13.	Pulper (medium size) electrically		1	
14.	PP Shrink machine/Hot air gun		4	

15.	Universal Price Tag Pricing Labeller Gun / Machine		2	
16.	Vegetable washing tank with strainer		1	
17.	Working table (SS Top)		2	
18.	Digital weighing machine		1	
19.	Automatic Potato Chips Seasoning Machine		1	
20.	Automatic Pouch Packing Machine		2	
21.	CAN Body Reformer		1	
22.	Flanger (hand operated)		1	
23.	Canning Retort		1	
24.	Steam Boiler (Vertical design)		1	
<b>TOTAL</b>				

Authorized Signature: \_\_\_\_\_

Supplier's Seal: \_\_\_\_\_

Date: \_\_\_\_\_

Annexure - IV

**FINALCIAL BID PROFORMA - B - Utensils and other Accessories**  
**(To be submitted in a separately sealed envelope)**

SL. No.	Items	Rate	Quantity	Price
1.	Stainless Steel Sauce Pan		2	
2.	Stainless Steel Jug		4	
3.	LPG Chulla set		1	
4.	SS Bowl		2	
5.	SS Knife		10	
6.	SS Knife		5	
7.	SS Knife		2	
8.	SS Spade		2	
9.	SS Spade		1	
10.	SS Spade		1	
11.	SS Koras		2	
12.	SS Koras		1	
13.	SS Koras		1	
14.	SS Spoon		10	
15.	SS burney		2	
16.	Nylon Gamla		2	
17.	Nylon Drum		2	
18.	Nylon Drum		2	
19.	Nylon Drum		2	
20.	SS Bucket		4	
21.	SS Drum		2	
22.	Sauce pan (SS)		2	
TOTAL				

**Total Cost (Financial Bid Proforma A + B) =** \_\_\_\_\_

**(In Words: \_\_\_\_\_ )**

Authorized Signature: \_\_\_\_\_

Supplier's Seal: \_\_\_\_\_

Date: \_\_\_\_\_

**Annexure - V**

**CHECKLIST**

<b>SL.NO.</b>	<b>Type of Document</b>	<b>Please Tick</b>
1.	Application fees (DD/Banker's Cheque of Rs. 500/-)	
2.	EMD (DD/Banker's Cheque of Rs. 30,000/-)	
3.	Forwarding letter (Annexure – I)	
4.	Application Form (Annexure – II)	
5.	Tender bid Proforma A- (Annexure – III) – To be submitted in a separately sealed envelope	
6.	Tender bid Proforma B– Utensils and other <u>Accessories</u> (Annexure – IV) – To be submitted in a separately sealed envelope	
7.	Proof of dealing in Food Processing items/accessories for the past and in the current financial year	
8.	Catalogue containing detail technical specification (if any)	
9.	List of latest customers who have been supplied Plant & Machinery for similar Projects	
10.	Undertaking that the firm is not blacklisted by any Government/Private Organization	
11.	GST Certificate	
12.	PAN Card	
13.	Trade License	
14.	Firm Registration Certificate/ Certificate of Incorporation/ Partnership deed/Proprietorship	
15.	Address Proof	

Authorized Signature: \_\_\_\_\_

Supplier's Seal: \_\_\_\_\_

Date: \_\_\_\_\_