



Indian Institute of Entrepreneurship
An ISO 9001:2008 Certified Organisation
Lalmati, N.H. Bypass No. 37
Guwahati 29

Inviting sealed quotations from authorized firms/suppliers for Supply, delivery, assembling and Installation of Sewing Machines for Handlooms Incubation Centre, IIE

Indian Institute of Entrepreneurship (IIE), an autonomous organization under the Ministry of Skill Development and Entrepreneurship, Govt. of India invites sealed quotations from authorized firms/suppliers for Supply, assembling and Installation of Sewing Machines for Handlooms Incubation Centre, IIE

A. General Details and Conditions

- Description: Supply, assembling and Installation of Sewing Machines.
- Location: As specified in scope of work
- Price quoted will be inclusive of freight/transportation, taxes, charges, duty, transit insurance and installation
- Purchase of Tender document: Rs. 500/- (non-refundable) to be submitted at the time of submitting the tender through Demand Draft of Rs. 500.00, in favour The Director, IIE, Payable at Guwahati.
- Tender document may be downloaded from the website www.iie.gov.in
- Period of delivery and installation: 10 working days from the day receipt of work order.
- The other Terms and Conditions applicable to this tender have been incorporated in the tender documents.
- The Competent Authority reserves the right to reject all or any tender wholly or partly without assigning any reason whatsoever.
- Last date of submission the tender document: 09-01-2017 till 12pm.
- Date & Time of opening of tender : 09.01.2017 at 2pm.
- The Tender shall be submitted in accordance with the instructions and conditions and any tender not conforming thereto is liable to be rejected. The instruction shall form the part of the tender and contract.

- The tender shall be complete with all documents. The tender received without tender fee shall be rejected outright.
- The duly signed and stamped tenders shall be submitted at the address: **Indian Institute of Entrepreneurship Basistha Chariali, N.H-37 Bypass, Near Game Village, Lalmati,Guwahati : 781029**, in a sealed envelope superscribing **“TENDER FOR SUPPLY, DELIVERY, ASSEMBLING AND INSTALLATION OF SEWING MACHINES FOR HANDLOOM INCUBATION CENTRE, IIE.”** including the following -
 - The forwarding letter of the tender
 - Tender bid Proforma
 - List of latest customers who have been supplied for similar work; detailed description of the machines; catalogue containing detail technical specification; list of essential spares to be supplied; Certifications if any; certificate of registration/proof of ownership along address; copy of pan card; income tax and sales tax certificate; certificate that the firm is not blacklisted by any Government/Private Organization; Certificate that the firm has no pending Vigilance/CBI case; certificate that the firm is not supplying the same item at lower rates quoted in the tender to any government institution during the past one year, as per fall clause adhered by DGS &D and other government organization.
 - Demand draft for Tender fee.
 - Checklist

B. Scope of Work

- I. Type of Work: Supply And Commissioning of Supply, delivery, assembling and Installation of Sewing Machines for Handlooms Incubation Centre, IIE
- II. **List of Machineries and Equipments for Sewing Machines**

Sl. No.	Machine Description	Qty
1.	Single Needle Heavy Duty Industrial Foot Sewing Machine for Medium, Heavy Fabric and Leather upto 6 mm Thickness Round Arm Shape 5 to 25 Stitches Per Inch with accessories, pedal and ¼ hp motor	5
2.	Single Needle Industrial Foot Sewing Machine for light weight fabric upto 6 Mm Thickness Round Arm Shape 5 to 25 Stitches Per Inch with accessories, table and ¼ HP motor	5
3.	Automatic Motorized Single Needle High Speed Lockstich Sewing Machine for light to thick fabrics, with Max Speed of upto 5500 SPM	5

C. Installation:-

The supplier shall install the machine as per the following:

- a) The firm shall arrange all necessary tools, tackles consumable, welding m/c, chain pulley blocks necessary labour force, technical personnel for carrying out the erection, alignment and commissioning of the new machines adhering all safety and security norms prevailing at IIE, Guwahati.
 - b) Supplier should be arranging suitable electric cable /wiring required for the machine from panel board to machine. All cables to be neatly laid in cable trays.
 - c) The supplier have to arrange for installation in IIE, Guwahati
- D. **TRAINING**: - The firm should impart suitable training to IIE personnel for operation and maintenance of the machine during installation at IIE.
- E. **SPARES**:- As per user requirement.
- F. **SERVICES**:-Any other specific service required will have to be included in the scope of supply.
- G. **MRLS FOR 02 YEARS & MANUALS**:-
- a) The supplier has to include manufacturer recommended list of spares and cost thereof for 2 years successful running of machine in their quotation. However the same will not be considered for finalization of order.
 - b) The supplier shall give addresses of the firm from whom brought out spares has been arranged.
 - c) The supplier shall agree to provide service support during the life of the machine.
- H. **GUARANTEE/WARRANTY**:-

Supplier should give guarantee/warranty for the satisfactory performance of the machines as per company norms from the date of successful installation of the machines.

Sd/-
Director
IIE, Guwahati

Forwarding Letter Format
(To be provided in the official letter head of the bidder)

To,
The Director,
Indian Institute of Entrepreneurship,
Guwahati, Assam

Subject: Supply, Delivery, Assembling and Installation of Sewing Machines for Handloom Incubation Centre, IIE

Dear Sir,

HAVING EXAMINED AND PERUSED THE FOLLOWING:-

- 1. General Details and Conditions**
- 2. Scope of Work**
- 3. Tender Bid Proforma**
- 4. Checklist**

We hereby submit our quoted rates valid for 90 days from the date of submission of tenders. Should our tender be accepted

I/We agree :-

1. The tender document along with your letter of award or supply order shall constitute the bind contract between us and Indian Institute of Entrepreneurship, Guwahati.
2. In the event of failure to supply this item in full within the committed delivery period the order will be treated as cancelled.

SUPPLIER's SIGNATURE

Date:

Supplier Name & Seal

Tender Bid Proforma

Sewing Machines						
Sl. No.	Machine Description	Brand and Specification	Qty	Rate (inclusive of all applicable taxes and charges)	Amount(Rs)	Remarks
1.	Single Needle Heavy Duty Industrial Foot Sewing Machine for Medium, Heavy Fabric and Leather upto 6 Mm Thickness Round Arm Shape 5 to 25 Stitches Per Inch with accessories, pedal and ¼ hp motor					
2.	Single Needle Industrial Foot Sewing Machine for light weight fabric upto 6 Mm Thickness Round Arm Shape 5 to 25 Stitches Per Inch with accessories, table and ¼ hp motor					
3.	Automatic Motorized Single Needle High Speed Lockstich Sewing Machine for light to thick fabrics, with Max Speed of upto 5500 SPM					
Other Expenditure (Specify- include all the expenditures related supply and commissioning of the machines and equipments)**						

**May add rows and columns if required

(Signature)

Date

Official Seal

Checklist

Sl. No.	Type of Document	Please Tick
1.	The forwarding letter of the tender	<input type="checkbox"/> YES <input type="checkbox"/> NO
2.	Tender bid Proforma	<input type="checkbox"/> YES <input type="checkbox"/> NO
3.	List of latest customers who have been supplied Plant & Machinery for similar Projects	<input type="checkbox"/> YES <input type="checkbox"/> NO
4.	The Customer Feed Back	<input type="checkbox"/> YES <input type="checkbox"/> NO
5.	Detailed description of the system	<input type="checkbox"/> YES <input type="checkbox"/> NO
6.	Catalogue containing detail technical specification	<input type="checkbox"/> YES <input type="checkbox"/> NO
7.	List of essential spares to be supplied	<input type="checkbox"/> YES <input type="checkbox"/> NO
8.	ISO certification if any	<input type="checkbox"/> YES <input type="checkbox"/> NO
9.	Certificate of registration/proof of ownership along address*	<input type="checkbox"/> YES <input type="checkbox"/> NO
10.	Copy of pan card*	<input type="checkbox"/> YES <input type="checkbox"/> NO
11.	TIN certificate *	<input type="checkbox"/> YES <input type="checkbox"/> NO
12.	VAT certificate *	<input type="checkbox"/> YES <input type="checkbox"/> NO
13.	Income tax and sales tax certificates*	<input type="checkbox"/> YES <input type="checkbox"/> NO
14.	Certificate that the firm is not blacklisted by any Government/Private Organization	<input type="checkbox"/> YES <input type="checkbox"/> NO

15.	Demand draft for tender fee*	<input type="checkbox"/> YES <input type="checkbox"/> NO
16.	Certificate that the firm has no pending vigilance/CBI case;	<input type="checkbox"/> YES <input type="checkbox"/> NO
17.	Certificate that the firm is not supplying the same item at lower rates quoted in the tender to any government institution during the past one year, as per fall clause adhered by DGS &D and other government organization.	<input type="checkbox"/> YES <input type="checkbox"/> NO

* Compulsory

(Signature)

Date

Official Seal